

NOMELEC



CHAIRMAN:
HI-LO DONATO LAXA

ELECTION TIMELINE



- Timeline: 2 MONTHS TIME LINE
- Date: April 1, 2020 (2 Months before deadline of filing)
- Activity: Calling All Candidates
Nominations
NOMELEC will
send out email, Post Facebook, PNAVA
Website
□ PNAVA Election 2020 Candidate Nomination Form

PNAVA Election 2020

Candidate Nomination Form Instructions:



1. The Candidate Nomination Form (CNF2020) shall be completed by candidates who wish to run for the following PNAVA Positions for 2020-2022
 - President Elect (To sit as PNAA President for 2020-2022)
 - Secretary 2 Corresponding Secretaries
 - Treasurer Assistant Treasurer
 - Auditor Assistant Auditor
 - Bus. Manager Assistant Business Manager
 - PRO PRO
 - Board Members (5)

PNAVA Election 2020

Candidate Nomination Form Instructions:



2. Signed and Completed Applications must be received by NOMELEC no later than midnight, June 5, 2020. Completed applications may be submitted earlier before the deadline date. Application submitted after the deadline date will not be accepted.
3. Completed Applications must be submitted electronically in PDF Format to Hi-lo Laxa, NOMELEC Chairperson, at pnavanomelec@outlook.com Signatures maybe wet signatures, scan completed forms and submit electronically or copy and paste signature images on completed forms and submitted electronically.

PNAVA Election 2020

Candidate Nomination Form Instructions:



4. The Nomination Form contains the following documents which must be completed and signed where appropriate:

- a. Candidate Profile (First page personal profile and Sections A-D)
- b. Narrative Statement of Philosophy and Goals
- c. Affirmation of Intent to Serve Office
- d. Chapters President's Attestation of Candidate in Good Standing
- e. Permission to Use Photograph
- f. Conflict of Interest Disclosure Statement



PNAVA Election 2020

Candidate Nomination Form Instructions:



5. A passport size photograph in **JPG** format must be submitted with the application form.



6. For a complete and detailed description of Candidates and Qualifications, go to the PNAA website www.mypnaa.org Policy and Procedure Section 3.2.

Submit Application



pnavanomelec
@outlook.com

NLT June 5, 2020

ELECTION TIMELINE



- Timeline - 3 Months Time Line
 - June 5 to September 5, 2020
- Election Date - September 5- September 29, 2020
 - 25 Days
- Activity - Electronic voting managed by PNAVA NOMELEC Hi-lo & Team
 - via Email

PNAVA ELECTION TIMELINE



- Timeline: **1. Voter Eligibility:** Paid PNAA members
Ninety (90) days before first day of election

- Date: June 5, 2020
 □ (First Day of Election Sept. 5)

- Activity: Deadline for payment of chapter
membership dues submitted to PNAVA Treasurer
- MEMBERSHIP COMMITTEE CHAIR AND TREASURER will
validate eligibility

PNAVA ELECTION TIMELINE



□ Timeline: **3.Candidate Roster to EB:**
Five (5) days after deadline of candidacy filing

Date: June 9, 2020

Activity: NOMELEC Chairperson will send list
of candidates to PNAVA President and Executive
Board

PNAVA ELECTION TIMELINE



- Timeline: **4.Membership Verification:**
 - Day after deadline of chapter submission of membership dues to PNAA and for a period of 20 days.
- Date: June 6- June 25, 2020
- Activity: **PNAVA Treasurer and Membership Chair will verify and reconcile PNAA Membership List**
Prepare official PNAVA Membership List with members' email and mailing addresses

PNAVA ELECTION TIMELINE



- Timeline: 5. Submission of verified membership list
- Date: May 1, 2020
- Activity: PNAVA Membership Chair will submit membership list to NOMELEC Chairperson, PNAVA President, and the Executive Board including email and mailing addresses and other pertinent information for final reconciliation.

PNAVA ELECTION TIMELINE



- Timeline: **6.Verified Membership List as Official Voter List:** Sixty (60) Days Before first day of election
- Date: July 5, 2020
- Activity: **Deadline for Official Voter LIST**
PNAA Membership Chairperson will transmit verified PNAA Membership list as the official voter to NOMELEC Chairperson.

PNAVA ELECTION TIMELINE



□ Timeline: 7.Candidates' Background and Qualifications:

45 Days before first day of election

Date: July 22, 2020

Activity: NOMELEC will email list of qualified candidates with bio-data and election dates to the verified voters

NOMELEC Chair will post Candidates in official PNAVA FB, and submit candidates to be posted in website PNAVA.ORG

Presentation of Candidates

- Timeline: Candidates Campaign
- Date: August 8, 2020
- Activity: Presentation of Candidates at the
General Meeting

PNAVA ELECTION TIMELINE



- Timeline: 8.Preparatory work with Election Process
- Date: May 5 – September 4, 2020
- Activity: PNAVA NOMELEC Chair will work with committee members for the preparation and management of the election process
- • Nomelec will Test email addresses and identify emails that bounce
- • Nomelec will test the email system before final launching

ELECTION TIMELINE



- Timeline: 9. Election Begins
- Date: Sept. 5 – September 29, 2020
- Activity: NOMELEC will send blast email to qualified voters with valid emails; limited postal notices to voters with invalid emails.
 - One Vote Each Member
 - • Voters will cast votes via email, Send email to
 - • pnavanomelec@outlook.com

(REVENUES)

- Timeline: **10. Election Reminder**
- Date: September 12, 19, & 25, 2020
- Activity: NOMELEC will send 3 reminders to those with emails and have not voted
- NOMELEC will attempt to call for reminders to those members who did not vote (Date to Call: Sept. 20, 2020)

ELECTION TIMELINE



- Timeline: 11. Election Ends
- Dateline: September 29, 2020
- Activity: NOMELEC will close election at 11:59 PM Eastern Standard Time.
- NOMELEC will not acknowledge emailed votes received at 12:00 AM

ELECTION TIMELINE



- Timeline: 12. ELECTRONIC EMAIL VOTING RESULT
- Date: September 30, 2020
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- Activity: NOMELEC members final election results to NOMELEC Chair



PNAVA ELECTION TIMELINE



- Timeline: 13. VERIFICATION of Voting Results
- Date: October 1, 2020
- Activity NOMELEC will verify election results

PNAVA ELECTION TIMELINE



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- Timeline: **14. Report of Election Results**
 - Date: October 2, 2020
 - Activity NOMELEC Chairperson will report the official election results to the PNAVA President.
 - • NOMELEC will email the official election results to the candidates and PNAVA EB the day after informing the PNAVA President.
 - • All candidates will be notified at the same time

PNAVA ELECTION TIMELINE



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- Timeline: 15. Presentation of Election Results
 - Date: October 3, 2020
 - Timeline: NOMELEC Chairperson will present
the official election results at the
General meeting

PNAVA ELECTION TIMELINE



- Timeline: **16. Archive Electronic Ballots**
- Date: November 3, 2020
- Activity: Email ballots will be archived in database for 30 days after the official announcement at the annual PNAVA General Assembly, and then electronically deleted if there are no appeals. If there are appeals, electronic ballots will remain archived until all appeals are resolved.

PNAVA ELECTION TIMELINE



□ INDUCTION

□ OF

□ NEW OFFICERS

NOVEMBER 21, 2020



WESTIN HOTEL

Thank You!



- Hi-lo Donato Laxa
- NOMELEC Chairwoman
- PNAVA President 2016-2018



PNAVA ELECTION TIMELINE



□ Thank you.

Hi-lo Donato Laxa

NOMELEC Chairwoman